

**THE CORPORATION OF THE MUNICIPALITY  
OF HASTINGS HIGHLANDS**

**BYLAW 2016 – 060**

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Being a Bylaw to prohibit or regulate the erection of signs, billboards, poster panels and other advertising devices within the Municipality of Hastings Highlands.

**WHEREAS** under the provisions of the Municipal Act, the Council may pass bylaws to regulate the erection of signs, billboards, poster panels and other advertising devices;

**AND WHEREAS** the Council of The Corporation of the Municipality of Hastings Highlands deems it expedient to pass such a bylaw;

**NOW THEREFORE** the Council of The Corporation of the Municipality of Hastings Highlands ENACTS AS FOLLOWS:

**DEFINITION: Sign** – shall be a sign, billboard, poster panel and other advertising device including signage on a permanently parked vehicle, bus, truck or trailer body/frame or shipping container or other similar item or thing.

1. No person shall erect a sign on a residential lot at a size of more than .3716 square metres (4 square feet), and then only the owner. No person shall erect a sign closer than 15 metres (49.21 feet) from the centre line of the road abutting the residential lot and not on a Municipal Road Allowance.
2. No person shall erect a sign on a rural, commercial or industrial lot without a numbered sign permit from the Municipality of Hastings Highlands. No person shall erect a sign closer than 15 metres (49.21 feet) from the centerline of the road abutting the rural, commercial or industrial lot and not on a Municipal Road Allowance.
3. No person shall erect a sign in such a manner as to obstruct the vision of vehicular traffic.
4. No person shall post any sign on a tree. All signs shall be erected on an independent post or structure.
5. No person shall erect a sign on any land abutting on Municipal roads or any municipally owned property except as permitted herein.
6. Consideration of the issuance of sign permits will take into account the inherent nature of the property and its congruity with the surrounding properties.
7. Exempted signs:
  - a. election campaign signs shall be exempt from this bylaw if removed forty-eight (48) hours after the final vote;
  - b. political expression signs shall be exempt from this bylaw if placed on the owner's property and no larger than .3716 square metres (4 square feet);
  - c. real estate for sale signs advertising a specific property listed for sale and located on the property shall be exempt, up to a maximum size of 1.4865 square metres (16 square feet), to be removed no later than closing date;
  - d. Directional signs to businesses and properties listed for sale;
  - e. Temporary event signs erected two (2) weeks prior to and removed forty-eight (48) hours after event;
  - f. Community Event signs.
  - g. Municipally approved Community identification signs.
  - h. Emergency signs.
  - i. Home Occupation and Home Industry signs at a size of no more than 1.4865 square metres (16 square feet).
  - j. One (1) sign not exceeding than .3716 square metres (4 square feet) in area indicating the name and/or address of the owner or occupant of the premises on which the sign is located, or the name of the land or premises or both.
  - k. Signs attached or painted on any building.
8. No person shall erect a sign abutting the former Highway 62 (being Highway 62 from the intersection of Highway 62 and Highway 127 east to the Municipal Boundary), Graphite Road, Madawaska Road, Musclow-Greenview Road, Peterson Road, Siberia Road, and

South Baptiste Lake Road that does not meet the exemption requirements in Section 7, without a municipally issued sign permit.

9. The Application for Sign Permit form is attached to this Bylaw.
10. Plans of all signs or other advertising devices to be erected, displayed, altered or repaired shall be provided to the Municipality.
11. A fee of \$25.00 will be paid to the Municipality for the inspection and approval of the plans submitted. The Municipality will issue a permit certifying such approval and also may prohibit the erection, display, alteration or repair of any sign or advertising device.
12. The Applicant is solely responsible to have the municipally issued permit number present and visible on the approved sign.
13. An annual permit fee of \$100.00 for up to 2.973 square metres (32 square feet or 4' x 8') or \$150.00 over 2.973 square metres (32 square feet), which will cover the period from January 1 of the year of issue up to and including December 31, of the same year. The annual permit fee will not be pro-rated.
14. All signs will be placed and approved as per the Municipal signing Policy, which is the Ministry of Transportation of Ontario Commercial Signing Policy.
15. The Municipality has the authority and reserves the right to remove or have removed unauthorized signs or to issue a provincial offences ticket for \$250.00. The cost of removal of any sign shall be applied to the tax roll of the property on which the sign is erected, or invoiced to the responsible non-property owner indicated on the sign. Existing signs that do not comply shall be removed by the Municipality. Persons or entities that install signs after July 20, 2016 or any sign installed without a permit shall be notified on two occasions and if they do not comply, shall be subject to a penalty \$250.00 payable to the Municipality of Hastings Highlands.
16. **Every person who contravenes any provision of this bylaw is guilty of an offence and upon conviction is liable to a fine as provided for by the Provincial Offences Act, R.S.O. 1990, Chapter P.33.**
17. This bylaw shall come into force and effect on the day of final passing.
18. All former Bylaws pertaining to this matter are hereby repealed on the effective date of July 20<sup>th</sup>, 2016.

**READ A FIRST, SECOND, THIRD TIME AND FINALLY PASSED ON THIS 20th DAY OF JULY, 2016.**

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Vivian Bloom, Mayor

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Robyn Rogers, Clerk



Municipal Office  
Tel: 613-338-2811 ext. 299  
Fax: 613-338-3292

Email:  
info@hastingshighlands.ca

P.O. Box 130 Maynooth, Ontario  
K0L 2S0

**Application for Sign Permit No. \_\_\_\_\_**

Note: A separate application is required for each sign unit. Application is made for:

- A permit to erect a sign
- A permit to alter a sign
- A permit for a temporary sign

Enclose sketch or picture to properly describe sign, location on property

**Description of Sign:**

Lot # and Concession	Township/Ward	County/District
Road Name _____	Facing _____ (N.S.E.W.)	On the _____ (N.S.E.W.)
		Side about _____ Km/Miles (Distance)
_____ of _____ (N.S.E.W.) (Nearest Town, Village or Intersection)		

**Cost of Sign:**

**\$100.00 annual fee** (up to 32 sq. ft. – 4 x 8)

**\$150.00 annual fee** (over 32 sp. ft.)

A Fee of \$\_\_\_\_\_ is enclosed. Please make cheques or money orders payable to the Municipality of Hastings Highlands.

Please include an establishment fee of \$25.00, for the inspection and approval of such plans.

\*The applicant understands that: (1) All work will be performed at the expense of the applicant. (2) Work must not begin before a permit is issued. (3) The issuance of a permit does not relieve the applicant of the responsibility of complying with relevant municipal by-laws. (4) If a permit is issued it relates only to the sign as described in the permit. By signing this application the owner gives the Municipality permission to enter on the land to remove any sign that is altered or is not maintained in good repair according to Municipal requirements.

\*In consideration of any permit issued in respect to this application, we, the applicants for ourselves, our heirs, executors, administrators, successors and assigns hereby to observe, keep and perform and subject to the regulations and conditions of the said permit and to indemnify and save harmless the Municipality of Hastings Highlands from and against all loss, cost, damages, expenses, claims and demands whatsoever for which Her Majesty may be put or which she may be liable by reason of anything done or omitted to be done in the construction, maintenance, alteration or operation of the works authorized.

(Signature of applicant/officer/agent) _____	(Date) _____	(Telephone Number) _____
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Business Name, Address and Telephone Number \_\_\_\_\_

OFFICE USE ONLY:    Approved    YES    NO    NOTES:

Operations Supervisor (signature) \_\_\_\_\_

Set Fine Schedule

THE MUNICIPALITY OF HASTINGS HIGHLANDS

Part I Provincial Offences Act

Bylaw 2016 – 060 Sign Bylaw

ITEM	COLUMN 1 Short Form Wording	COLUMN 2 Provision creating or defining offence	COLUMN 3 Set Fine
1	Erect sign on residential lot – exceed permitted size	Section 1	\$250.00
2	Erect sign on residential lot – within permitted distance to road	Section 1	\$250.00
3	Erect sign residential lot – not owner	Section 1	\$250.00
4	Erect sign on rural, commercial or industrial lot – no permit	Section 2	\$250.00
5	Erect sign rural, commercial or industrial lot – within permitted distance to road	Section 2	\$250.00
6	Erect sign – obstruct vision of vehicular traffic	Section 3	\$250.00
7	Post sign on tree	Section 4	\$250.00
8	Erect sign – abut municipal road/property	Section 5	\$250.00
9	Erect sign – abutting designated road without permit	Section 8	\$250.00
10	Unauthorized erection of sign or advertising device	Section 15	\$250.00

NOTE: The penalty provision for the offences indicated above is Section 15 of Municipality of Hastings Highlands Bylaw 2016-060, a certified copy of which has been filed.

Set Fine Schedule

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1	Erect sign on residential lot – exceed permitted size	Section 1	
2	Erect sign on residential lot – within permitted distance to road	Section 1	
3	Erect sign residential lot – not owner	Section 1	
4	Erect sign on rural, commercial or industrial lot – no permit	Section 2	
5	Erect sign rural, commercial or industrial lot – within permitted distance to road	Section 2	
6	Erect sign – obstruct vision of vehicular traffic	Section 3	
7	Post sign on tree	Section 4	
8	Erect sign – abut municipal road/property	Section 5	
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