



Request for Services

RFS# _____

Municipality of Hastings Highlands

Please use this form to report all municipal related issues.

FAX # 613 338-3292 or email: info@hastingshighlands.ca

Once submitted, your request will be routed to the appropriate department head for review.

Line with (*) must be filled in

Date * _____

Your Name * _____

Email Address _____

Contact Telephone * _____

Department * Roads Waste
 Building Fire Department
 Park Maintenance Community Facilities
 Other _____

Location of Issue * _____

Description of Service * _____
Required _____

Tracking Information – for office use only

Received by: _____ Date: _____

Assigned to: _____ Date: _____

Brief description of Action Taken _____

Closed by: _____ Date: _____