



AGENDA ITEM REPORT

Meeting: Regular Meeting of Council, Planning - 29 May 2024
To: Members of Council
From: Denver Mayhew, Operations Manager
Department: Operations
Subject: Tender HH-2024-06 Roof Restoration at Birds Creek Works Garage

Recommendation:

That Council accept this report "Tender HH-2024-06 Roof Restoration at Birds Creek Works Garage" as submitted by the Operations Manager; and

That Council award Tender HH-2024-06 to Dafoe Roofing Ltd. for a price of \$81,935 (HST excluded).

Origin:

At the December 13, 2023 Special Meeting of Council, the following was resolved by Council:

(501-2023)

That Council accept this report "2024 Capital Budget" as submitted by the Treasurer for review; and
That Council provide further direction or required amendments, if necessary, by proposing a new motion; and
Furthermore That Council approve the 2024 Capital Budget.

Background information:

Upon Council's approval of the 2024 Capital Budget, staff proceeded to prepare Tender HH-2024-06 Roof Restoration at Bird's Creek Works Garage.

Tender HH-2024-06 was released for public bidding on April 10, 2024. The Tender was placed on the Bids and Tenders website (www.bidsandtenders.ca, on online public procurement website) and linked to the Municipality's website for advertisement. A mandatory site meeting was held April 23, 2024 and nine (9) vendors attended. The tender document was downloaded by twenty (20) companies.

Tender HH-2024-06 closed at 2:00 p.m. on Thursday May 9, 2024. The Municipality received a total of nine (9) electronic tenders that were submitted in accordance with the closing time and date set out in the tender documents.

Pricing results of accepted bids are as follows, exclusive of HST:

Dafoe Roofing Ltd. -----	\$81,935.00
T Hamilton & Son Roofing Inc. -----	\$99,978.00
ICI Roofing Limited -----	\$100,400.00

J.G. Fitzgerald & Sons Ltd. -----	\$105,250.00
Industrial Roofing Services Limited-----	\$114,463.00
Amherst Roofing & Sheet Metal Limited -----	\$121,390.00
Irvcon Limited -----	\$129,045.00
Always Roofing Limited -----	\$143,000.00
French Brothers Roofing (Belleville) Inc.-----	\$152,471.26

Financial impact:

Dafoe Roofing Ltd. submitted the lowest bid for the roof restoration of \$81,935, plus HST.

Breakdown:

$$\$81,935 + \$10,651.55 = \$92,586.55$$

Total expense estimated to be borne by Hastings Highlands including all applicable taxes and rebates: **Approximately \$83,500**

The total budgeted amount for this roof restoration project within the Approved 2024 Capital Budget is \$200,000. The total expenditure to Hastings Highlands for this project award recommendation is within the 2024 Capital Budget and is to be funded from the Reserve for Building Capital Expense.

Some of the remaining budgeted funds will be utilized for engineering and consultation services required to complete the project. The overall project is currently expected to finish under budget.

Link to strategic plan:

Not applicable

References:

[Hastings Highlands 2024 Approved Capital Budget](#)

Prepared By:

Denver Mayhew, Operations Manager

Reviewed By: Municipal Clerk May 21, 2024

Reviewed By: CAO/Deputy Treasurer May 22, 2024