

Municipality of Hastings Highlands
33011 Hwy 62 N
Maynooth, Ontario K0L 2S0

**REQUEST FOR INQUIRY FORM

re: CODE OF CONDUCT FOR
MEMBERS OF COUNCIL,
LOCAL BOARDS AND
COMMITTEES
OF THE MUNICIPALITY**

Name:

Home Address:

Mailing Address (if different):

Phone #:

Email Address:

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby request the Integrity Commissioner for Hastings Highlands to conduct an inquiry pursuant to section 223.4 of the *Municipal Act, 2001.* The particulars of the request for inquiry regarding the Code of Conduct of a Member of Council, of a Local Board or of a Committee of the Municipality are as follows:

**[Please provide section(s) of the alleged contravention(s) of the Code of Conduct, date(s), time(s) and location(s) of conduct, name(s) of Member(s) and of all persons alleged to be involved, including witness names and their contact information including home and cell phone numbers. If you require more space, please use the attached Schedule “A” form. Please attach copies of all documents relevant to the requested investigation]:**

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deliver your request in person to:

Municipal Clerk, or Deputy Clerk (in the Clerk’s absence)
Municipality of Hastings Highlands
33011 Hwy 62 N
Maynooth, Ontario K0L 2S0

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**(Date)**  **(Signature of Complainant)**

 **Schedule “A”**