



Hastings Highlands

Beautiful By Nature

Request for Services

RFS#2019-

Municipality of Hastings Highlands

Please use this form to report all municipal related issues.

FAX # 613 338-3292 or email: info@hastingshighlands.ca

Once submitted, your request will be routed to the appropriate department head for review.

Line with (*) must be filled in

Date: _____

Name: _____

Address _____

Telephone: _____ Cell: _____

Email: _____

Department *	Roads	Building	Fire Department	Park Maintenance
(Please Check One)		Park Maintenance		
Community Facilities - Other _____				

Location of Issue *

Description of Service Required*

Signature: _____

Tracking Information – for office use only

Received by: _____ Date: _____

Assigned to: _____ Date: _____

Brief description of Action Taken

Closed by: _____ Date: _____